



## MINUTES FOR THE LGMA (SA) DIVISIONAL BOARD MEETING

Friday 10 December 2010 at 10.30 am at the LGA

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### 1 Present

Cate Atkinson (Chair)	Heather Barclay	Vanessa Davidson
Mark Withers	Justin Lynch	Victoria Minenko
Jane Trotter	Russell Peate	Taryn Sexton (CEO)
David Hitchcock	Rebecca Thomas	

There were no apologies.

### 2 There were no items for “Any Further Business.”

### 3 Confirmation of Minutes of Previous Meetings

Jane Trotter moved:

- *That the minutes of the meeting held on 8 October 2010 be confirmed.*

Seconded: Russell Peate

**CARRIED**

### 4 Business Arising

#### 4.1 Appointments:

The Chair presented an overview of the vacant positions and called for expressions of interest from the Board.

The following appointments were made:

- Treasurer – David Hitchcock
- Immediate Past President – Mark Withers
- National Board Member – Rebecca Thomas

In addition it was determined that a supplementary election be held to fill the casual vacancy. Electronic Voting will be permitted.

#### 4.2 An update was provided on the discussions with IPWEA and FMG regarding the secretariat agreement.

Mark Withers moved:

- *That the CEO be delegated the authority to continue negotiations with IPWEA SA in respect to the provision of services as outlined in this memo and to formally negotiate and document an addendum that revises the original agreement on the basis that any amendment supports the resolution of 23 September.*

Seconded: Justin Lynch

**CARRIED**

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#### 4.3 ACELG Aspiring Leaders Framework

An update was provided by the CEO on the ACELG Aspiring Leaders Framework and Graham Sansom's presentation to the Chief Officers Meeting in Sydney on 17<sup>th</sup> November. LGMA WA, ACELG and Edith Cowan University are conducting a pilot program. Whilst the Board was interested in the activities of ACELG, concerns were raised about branding and the possible future impact of competition with the State based program.

### 5 **Finances**

The Finance Report was presented by the Treasurer and CEO.

Russell Peate moved:

- *That the Finance Report be received.*
- *That the 2011 Conference and Awards budgets be adopted.*

Seconded: Heather Barclay

**CARRIED**

### 6 **President's Report**

A verbal report was presented focussed on the discussions around the Service Agreement between LGMA, IPWEA and FMG.

### 7 **Chief Executive Officer's Report**

David Hitchcock moved:

- *That the Chief Executive Officer's Report be received.*

Seconded: Rebecca Thomas

**CARRIED**

### 8 **National Issues Report**

Jane Trotter moved:

- *That the National Issues Report be received.*
- *That the Executive shall establish performance objectives for the Divisional CEO having regard to the National CEO's performance objectives.*

Seconded: Rebecca Thomas

**CARRIED**

#### 8.1 NT update

Victoria Minenko moved:

- That the SA Division does not accept the invoice from the Northern Territory in respect of members from the previous financial year.
- That the CEO be authorised to write to the NT explaining the Board's position on the matter.

Seconded: Justin Lynch

**CARRIED**

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**9 Strategic Issues**

9.1 South Australian Strategic Plan Alliance

Russell Peate moved:

- *That LGMA (SA) become a South Australian Strategic Plan Alliance Member and that the use of the seal for this purpose is approved.*

Seconded: Rebecca Thomas

**CARRIED**

**10 Standing Items**

10.1 Corporate Partnerships Update

Jane Trotter moved:

- *That the Corporate Partnerships Update be received.*

Seconded: Vanessa Davidson

**CARRIED**

10.2 The Business Plan Progress Report was tabled.

10.2.1 The Membership Strategy was tabled.

10.2.2 The Update on Programs was tabled.

**11 New Business**

11.1 LGMA (SA) Representative on LGA State Executive

As the President is unable to fulfil this role, Mark Withers moved that:

- *Jane Trotter be appointed at the LGMA (SA) Representative on the LGA State Executive.*

Seconded: Victoria Minenko

**CARRIED**

11.2 Policy Group

Several requests for comments on Policy have recently been received. It was noted that LGMA (SA) does not comment on Policy.

11.3 Scholarships

Russell Peate recommended that:

- *A Scholarships Subcommittee is formed to provide future recommendations regarding an LGMA (SA) scholarship program.*
- *That Cate Atkinson, Heather Barclay and Vanessa Davidson be appointed to this committee.*

Seconded: David Hitchcock

**CARRIED**

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11.4 Premises

Heather Barclay moved:

- *That the CEO is authorised to sign the letter to extend the lease with Local Super until 30 September 2012.*

Seconded: Victoria Minenko

**CARRIED**

11.5 2011 Meeting Dates and locations

All meetings to be held at the LGA at 9:30 am unless otherwise noted.

25 February

29 April

24 June

26 August

TBA October (depending on LGA and LGMA AGM) at Mount Gambier.

It is proposed that a Rural Management Challenge and dinner will be held with the Board attending. This will be included in the 2011/12 budget.

9 December followed by Christmas lunch at TBA

11.6 A Revised Board Contacts List will be distributed and posted on the Divisional Board web page.

**12 There was no further business.**

**13 Forward Dates for noting:**

<b>Friday 4<sup>th</sup> March</b>	<b>LGMA SA State Conference</b>
<b>March 21<sup>st</sup> - 25<sup>th</sup></b>	<b>Management Challenge Week</b>
<b>Friday 15<sup>th</sup> April</b>	<b>LGMA Awards Night, Hilton Ballroom</b>

The meeting closed at 12:50 pm

Signed by the Chair: \_\_\_\_\_ Date: \_\_\_\_\_

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