



## **MINUTES FOR THE LGMA (SA) DIVISIONAL BOARD MEETING**

**Held Thursday 28 April 2011 at 5 pm at the Convention Centre**

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### **1 Welcome**

Bernie McSwain was welcomed to the Board.

### **Present**

Cate Atkinson (Chair)  
Vanessa Davidson  
Heather Barclay

Russel Peate  
David Hitchcock  
Bernie McSwain

Mark Withers  
Rebecca Thomas  
Taryn Sexton (ex officio)

### **Apologies**

Justin Lynch

Victoria Minenko

Jane Trotter

### **2 There were no items for “Any Further Business”**

### **3 Confirmation of Minutes of Previous Meetings**

Russell Peate recommended:

That the minutes of the meeting held on 25 February 2011 be confirmed.

Seconded: Heather Barclay

***CARRIED***

### **4 Business Arising**

#### **4.1 Update on IPWEA and FMG discussions**

A verbal update on discussions with IPWEA and FMG regarding the secretariat agreement was provided by the CEO. It was noted that arrangements with both IPWEA SA and FMG were on track to be finalised by 30 June 2011.

#### **4.2 Scholarships Committee Report**

This item was deferred. However, it is noted that work will be undertaken prior to the next meeting. In addition, an update on the Guerrin Hockridge and Graham Diamond Awards will be included.

#### **4.3 Divisional Board nomination planning**

A report will be included in the next Board agenda in preparation for the AGM. The Divisional Board noted that it is keen to encourage both rural representation and an election.

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**5 Finance Report**

David Hitchcock recommended:  
That the Finance report be received.  
Seconded: Mark Withers

***CARRIED***

**6 President's Report**

Cate Atkinson recommended:  
That the President's Report be received.  
Seconded: Mark Withers

***CARRIED***

**7 Chief Executive Officer's Report**

Rebecca Thomas recommended:  
That the Chief Executive Officer's Report be received.  
Seconded: Heather Barclay

***CARRIED***

**8 National Issues Report**

8.1 NT update

Russell Peate recommended:

- That the SA Divisional support the Northern Territory in its application to be received as a Division of LGMA.
- That the CEO write to LGMA (National) outlining this support.
- That the CEO write to the Northern Territory suggesting refinement of their Financial Plan to assist in the discussion at the national level.

Seconded: Vanessa Davidson

***CARRIED***

8.2 David Hitchcock and Victoria Minenko will represent SA at the LGMA (National) AGM

**9 Strategic Issues**

9.1 South Australian Strategic Plan Alliance  
This item was deferred.

**10 Standing Items**

10.1 Corporate Partnerships Update  
Nil Report this month.

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10.2 Business Plan Progress Report  
The report was noted. It was also noted that a Planning Session will be included in the next Board meeting.

10.3 Membership and Communications Report

Mark Withers recommended:

- That the 2011/12 Membership Fees remain the same as in 2010 /11.
- That the Report be received.

Seconded: David Hitchcock

***CARRIED***

10.4 Update on Programs

Rebecca Thomas recommended:

That the report be received.

Seconded: Bernie McSwain

***CARRIED***

**11 There was no further Business**

**13 Forward Dates for noting:**

24 June at LGA \*\*\* Note that this meeting may be longer than usual as it will include budget and marketing / communications strategy and a Planning Session.

26 August at LGA

29 / 30 September at Mount Gambier

\*\* Date may change due to AFL Grand Final

9 December at LGMA followed by Christmas lunch at TBA

<b>10/11 May</b>	<b>Emerging Leaders Commence</b>
<b>3 June</b>	<b>Women's Dinner, Memorial Drive Tennis Centre</b>
<b>8 July</b>	<b>Social Media Workshop, Adelaide Pavilion</b>
<b>1 and 2 August</b>	<b>R U Ready Volunteering Conference, Adelaide Zoo</b>
<b>26 October</b>	<b>Women's Conference, Location TBA</b>
<b>28 October</b>	<b>AGM, Crystal Room, Stamford Plaza</b>